

Mail to: Lumina Community Management
13200 Strickland Road, Suite 114-256, Raleigh, NC 27613

Architectural Request Form For
Stirrup Creek Homeowners Association
Durham, NC 27703

Date Received: _____
Received By: _____

Homeowner Information

Property Owner Name _____

Request Date _____

Property Address _____

Estimated Completion Date _____

Property Owner Signature _____

Home/Work Telephone Number _____

Proposed Changes and/or Improvements:

Deck/Patio Addition or Renovation

Please include two (2) drawings so indicate proposed improvements: 1.) A Plat Plan (a copy of your lot survey with the deck addition drawn on it; and 2.) An Elevation Drawing (a side view perspective showing the new deck in relation to your existing deck or house). Also, indicate or illustrate on the drawings the type of materials to be used.

House Addition or Exterior Renovation

Please include two (2) drawings so indicate proposed improvements: 1.) A Plat Plan (a copy of your lot survey with the house addition drawn on it; and 2.) An Elevation Drawing (a side view perspective showing the new changes in relation to your existing house). Exterior should be constructed of the same as existing structure (i.e. same siding and paint).

Stand-Alone Structure Addition

Please include two (2) drawings so indicate proposed improvements: 1.) A Plat Plan (a copy of your lot survey with the stand-alone addition drawn on it; and 2.) An Elevation Drawing (a side view perspective showing features to be included on the structure), indicate or illustrate on the drawings the type of materials to be used. Exterior should be constructed of the same as existing structure (i.e. same siding and paint).

Fence Addition

Please include two (2) drawings so indicate proposed improvements: 1.) A Plat Plan (a copy of your lot survey with the fence location drawn on it; and 2.) An Elevation Drawing (a side view perspective showing the type of fence to be built). Also, indicate or illustrate on the drawings the type of materials to be used.

Landscaping/Tree Removal

For major changes, include Plat Plan showing landscape changes (plant/tree location). Trees over 6 inches in diameter must have committee approval before being removed.

Other

Please specify, include additional sheet.

Include copies of any City, County or State Permits needed for any work to be undertaken.

REQUESTS FOR ARCHITECTURAL APPROVAL

Changes or additions to the exterior or landscape within Stirrup Creek, except for minor landscape changes, must be submitted to the Architectural Committee in writing for review, approval or disapproval. Approval is mandatory before work begins. Architectural Request Forms are available from the Architectural Committee Chairperson or the Management Company. This form and required drawings should be submitted 60 days prior to work beginning. The Architectural committee must respond to the request within 30 days. If a response is not given within 30 days after the request has been received, the request is automatically approved. If a homeowner disagrees with the decision of the Architectural Committee, the request may be appealed to the Stirrup Creek Homeowners Association Board of directors.

ARCHITECTURAL APPROVAL GUIDELINES

Deck/Patio Additions of Renovations

All construction must conform to applicable building codes (ex: step tread width/heights, loading, railing heights, etc.). Decking and railing materials should be either cedar, redwood, or treated pine. Foundation materials should be brick or concrete.

House Additions or Exterior Renovation

All construction must conform to applicable building codes. Exterior should be constructed of the same materials as the existing structure. Exterior must be painted the same color as the existing structure.

Stand-Alone Structure Additions (Storage, Playhouse, Treehouse, etc.)

Stand-alone structures should be in the least conspicuous location possible and follow the Stirrup Creek covenants and Restrictions. Easements and right-of-ways must be observed. Exterior should be constructed of the same materials as the residence. The exterior of the structure must be painted the same color as the residence. The general appearance shall be that the structure is an integral part of the house. **METAL SHED AND METAL SWINGSETS ARE NOT ALLOWED.**

Fence Additions

No fence, wall, hedge, or mass planting shall be permitted to extend beyond the minimum building setback line except upon approval of the Architectural Committee. Metal fences are not allowed except upon approval of the Architectural Committee. Under no circumstances will metal fences be allowed along the front line of the enclosure. Fence additions must be wholly located on the homeowner's property with all easements and right-of-ways observed.

Landscaping

Architectural Committee approval is only required for significant landscape changes or removal of trees larger than six (6) inches in diameter. Garden plots should be inconspicuously located in the rear of the property.

Remember: It is the Homeowner's responsibility to obtain any City, County or State Permits needed for any work to be undertaken.

Architectural Committee